



Providing Quality and
Professional Training Since 1984

#	Title	Duration	Fee US\$ - VAT is not included	Venue	Date
ADDS124/2022	Balanced Scorecard (BSC) & Key Performance Indicators (KPI'S) To Improve Work Performance and Strategy	12	5,950	Dubai / UAE	20 Nov 2022 - 1 Dec 2022
569/2022	Complete Project Management Program - Preparing for PMP®, PSP and PMI-SP® Certificates – Certified Program	12	5,500	Doha / Qatar	20 Nov 2022 - 1 Dec 2022
580/2022	Managing and Directing, Vision, Leadership and Change	12	8,500	Barcelona / Spain	21 Nov 2022 - 2 Dec 2022
ADDS089/2022	Contract Planning & Risk Management, Tendering & Selecting Contractors (ECCM Workshop 1) - Certificate Program	5	3,200	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
588/2022	Creative and Innovative Problem Solving & Leadership Techniques	5	2,950	Doha / Qatar	27 Nov 2022 - 1 Dec 2022
ADDS146/2022	Creative and Innovative Problem Solving & Leadership Techniques	5	2,950	ONLINE	27 Nov 2022 - 1 Dec 2022
ADDS086/2022	Decision & Risk Management Professional Preparing for PMI-RMP & AACEI-DRMP - Certified Program	5	4,000	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
ADDS085/2022	Develop and Implement Action Plans	5	4,000	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
ADDS151/2022	Managing Multiple Tasks, Priorities and Deadlines	5	1,820	Jeddah / KSA	27 Nov 2022 - 1 Dec 2022
591/2022	Managing Workload: How to Prioritize When Everything is Important	5	2,950	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
ADDS077/2022	Modern Techniques in Secretary & Office Management	5	3,200	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
590/2022	Planning Skills, Monitoring, Evaluation and Innovation @ Work	5	2,950	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
ADDS152/2022	Planning Skills, Monitoring, Evaluation and Innovation @ Work	5	2,950	Sharm El-Sheikh / Egypt	27 Nov 2022 - 1 Dec 2022
587/2022	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	2,950	Doha / Qatar	27 Nov 2022 - 1 Dec 2022
592/2022	Portfolio Management Professional (PFMP)® – Certified Program	5	2,950	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
ADDS087/2022	Security Operations Room Management	5	4,000	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
593/2022	Smart Structural Design – Theory and Application	5	2,950	Dubai / UAE	27 Nov 2022 - 1 Dec 2022
589/2022	Solar Energy Systems: Design, Installation, Operation, and Maintenance	5	2,950	Doha / Qatar	27 Nov 2022 - 1 Dec 2022
ADDS149/2022	Team Work Coaching, Monitoring and Conflict Management	5	3,500	Kuwait	27 Nov 2022 - 1 Dec 2022
595/2022	Electrical Grounding and Expectations of Future Loads and Method of Calculation	5	2,950	Istanbul / Turkey	28 Nov 2022 - 2 Dec 2022
596/2022	Excellence in Change Management	5	2,950	Istanbul / Turkey	28 Nov 2022 - 2 Dec 2022
597/2022	Maintenance Planning, Scheduling, Management and Work Control	5	2,950	Kuala Lumpur / Malaysia	28 Nov 2022 - 2 Dec 2022
594/2022	Managing, Directing and Achieving Results	5	4,500	Barcelona / Spain	28 Nov 2022 - 2 Dec 2022
600/2022	Strategic Leader – Planning, Negotiation & Conflict Management	5	4,500	Paris / France	28 Nov 2022 - 2 Dec 2022
599/2022	Strategic Planning, Business Plan Developments and Decision-Making During Crises	5	4,500	London / UK	28 Nov 2022 - 2 Dec 2022
598/2022	Team Work Coaching, Monitoring and Conflict Management	5	2,950	Kuala Lumpur / Malaysia	28 Nov 2022 - 2 Dec 2022
605/2022	Advanced Creative Methods for Influencing and Persuading	5	2,950	Doha / Qatar	4 Dec 2022 - 8 Dec 2022
611/2022	Balanced Scorecard (BSC) & Key Performance Indicators (KPI'S) to Improve Work Performance and Strategy	5	2,950	Dubai / UAE	4 Dec 2022 - 8 Dec 2022
606/2022	Certificate In Strategic Management and Leadership	5	2,950	Dubai / UAE	4 Dec 2022 - 8 Dec 2022
60/2022	Certified Facility Manager (IFMA CFM® Prep)- Certified Program	12	8,500	Doha / Qatar	4 Dec 2022 - 15 Dec 2022
607/2022	Construction Quality Control and Site Inspection	5	2,950	Dubai / UAE	4 Dec 2022 - 8 Dec 2022
601/2022	Creative Leadership, Management, Strategic Planning, Change Management and Organizational Effectiveness	5	2,950	Bahrain	4 Dec 2022 - 8 Dec 2022
604/2022	Earned Value Professional™ (EVP™) in Construction – Certified Program	5	2,950	Doha / Qatar	4 Dec 2022 - 8 Dec 2022
603/2022	Facility Management Professional (IFMA FMP® Prep)- Certified Program	5	4,500	Doha / Qatar	4 Dec 2022 - 8 Dec 2022
612/2022	Financial Budgeting, Estimating, Cost Control and Management	5	2,950	Dubai / UAE	4 Dec 2022 - 8 Dec 2022
608/2022	Master's Certificate in Project Management Knowledge Areas (PMK Workshop 1, 2, 3) Preparing for PMP®, PMI-SP®, PMI-RMP®, CAPM® – Certified Program	19	7,950	Dubai / UAE	4 Dec 2022 - 22 Dec 2022
613/2022	Procurement and Supply Chain Management	5	2,950	Dubai / UAE	4 Dec 2022 - 8 Dec 2022
609/2022	Project Integration, Scope & Time Management (PMK Workshop 1) – Certified Program	5	2,950	Dubai / UAE	4 Dec 2022 - 8 Dec 2022
610/2022	Project Integration, Scope, Time, Cost, Quality and Human Resources Management (PMK Workshops 1, 2) – Certified Program	12	5,500	Dubai / UAE	4 Dec 2022 - 15 Dec 2022
ADDS127/2022	Successful Project Delivery & Close-Out (ECCM Workshops 2, 3, 4) – Certified Program	12	5,950	Cairo / Egypt	4 Dec 2022 - 15 Dec 2022
ADDS132/2022	Analysis & Financial Strategic Planning - Forecasting and Decision making	5	4,950	Interlaken /Switzerland	5 Dec 2022 - 9 Dec 2022
ADDS144/2022	Efficiency and Professionalism Of Managing Financial Planning and Preparing Budgets According To Indicators - KPI'S	5	4,950	Barcelona / Spain	5 Dec 2022 - 9 Dec 2022
615/2022	Excellence in Vision, Leadership and Innovation	5	4,500	London / UK	5 Dec 2022 - 9 Dec 2022
614/2022	Improving Your Skills, Abilities and Performance	5	2,950	Istanbul / Turkey	5 Dec 2022 - 9 Dec 2022
ADDS131/2022	Professional Skills In TAX Accounting	5	4,950	London / UK	5 Dec 2022 - 9 Dec 2022
627/2022	Accounting Methods and Procedures – Best Practices in Financial Accounting and Reporting	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
628/2022	Agile Leadership and Transformational Leadership	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
619/2022	Certificate Program in Conflict Management for Project and Contract Managers (CMC Workshops 1, 2, 3, 4, 5, 6) – Certificate Program	19	7,950	Dubai / UAE	11 Dec 2022 - 29 Dec 2022
620/2022	Construction Contract Management & Dispute Resolution (CMC Workshops 1, 2, 3, 4) – Certificate Program	12	5,500	Dubai / UAE	11 Dec 2022 - 22 Dec 2022
621/2022	Dispute Resolution, Effective Negotiation and Mediation (CMC Workshops 1, 2) – Certificate Program	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
622/2022	Feasibility Studies – Preparation, Analysis and Evaluation	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
618/2022	Finance for Non-Financial Professionals	5	2,950	Doha / Qatar	11 Dec 2022 - 15 Dec 2022
623/2022	Future Government Management	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
630/2022	Leadership Skills, Strategic Planning, and Excellence in Decision-Making	5	2,950	Kuwait	11 Dec 2022 - 15 Dec 2022
ADDS118/2022	Modern Strategies Security Sense	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
616/2022	Organizational Strategy and Decision Making	5	2,950	Bahrain	11 Dec 2022 - 15 Dec 2022
624/2022	Project Cost, Quality and Human Resources Management (PMK Workshop 2) – Certified Program	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
625/2022	Project Cost, Quality, HR, Communication, Risk and Procurement Management (PMK Workshops 2, 3) – Certified Program	12	5,500	Dubai / UAE	11 Dec 2022 - 22 Dec 2022
ADDS107/2022	Project Planning, Scheduling & Cost Control Professional Preparing for PSP & PMI-SP® Certificates –Certified Program	5	3,950	Muscat / Oman	11 Dec 2022 - 15 Dec 2022
ADDS153/2022	Strategic Planning, Analysis, Financial Control and Budget Preparation	5	2,950	Cairo / Egypt	11 Dec 2022 - 15 Dec 2022
617/2022	Sustainability Facility Professional®(IFMA SFP® Prep)- Certified Program	5	4,500	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
626/2022	Total Productive Maintenance TPM vs. Reliability Centered Maintenance RCM - The Right Maintenance Strategy	5	2,950	Dubai / UAE	11 Dec 2022 - 15 Dec 2022
632/2022	Advanced Financial Analysis, Evaluation and Budgeting	5	2,950	Istanbul / Turkey	12 Dec 2022 - 16 Dec 2022
637/2022	Cost Price Analysis in Purchasing	5	4,500	Munich / Germany	12 Dec 2022 - 16 Dec 2022
636/2022	Developing and Qualifying Next Generation of Leaders & Managers	5	4,500	London / UK	12 Dec 2022 - 16 Dec 2022
629/2022	High Performance Management	5	2,950	Istanbul / Turkey	12 Dec 2022 - 16 Dec 2022
634/2022	Lean Six Sigma Black Belt	5	3,200	Kuala Lumpur / Malaysia	12 Dec 2022 - 16 Dec 2022
631/2022	Management Excellence for Strategic Results	5	4,500	Barcelona / Spain	12 Dec 2022 - 16 Dec 2022

638/2022	Planning, Design and Follow-up Technical and Engineering Projects – Certified Program	5	4,500	Paris / France	12 Dec 2022 - 16 Dec 2022
635/2022	Problem Solving, Decision Making, Time Management & Handling Stress	5	2,950	Kuala Lumpur / Malaysia	12 Dec 2022 - 16 Dec 2022
ADDS055/2022	The Art and Practice of Leadership Development: A Master Class for Professionals	5	4,950	Madrid / Spain	12 Dec 2022 - 16 Dec 2022
633/2022	The Art of Emotional Intelligence	5	2,950	Istanbul / Turkey	12 Dec 2022 - 16 Dec 2022
642/2022	Business Intelligence – Concepts and Principles	5	2,950	Dubai / UAE	18 Dec 2022 - 22 Dec 2022
643/2022	Construction Contract Planning, Claims & Counterclaims (CMC Workshops 3, 4, 5, 6) – Certificate Program	12	5,500	Dubai / UAE	18 Dec 2022 - 29 Dec 2022
644/2022	Contract Planning, Design, Administration and Dispute Management (CMC Workshops 3, 4) – Certificate Program	5	2,950	Dubai / UAE	18 Dec 2022 - 22 Dec 2022
647/2022	Excellence in Crises and Effective Decision Making	5	2,950	Dubai / UAE	18 Dec 2022 - 22 Dec 2022
645/2022	International Financial Reporting Standards (IFRS)	5	2,950	Dubai / UAE	18 Dec 2022 - 22 Dec 2022
639/2022	Leadership Challenge: How to Create Exceptional Excellence in Organizations	5	2,950	Bahrain	18 Dec 2022 - 22 Dec 2022
648/2022	LEED Green Associate GA Exam Preparation - Green Building Techniques	5	2,950	Dubai / UAE	18 Dec 2022 - 22 Dec 2022
ADDS141/2022	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	3,200	Cairo / Egypt	18 Dec 2022 - 22 Dec 2022
646/2022	Project Communications, Risk and Procurement Management (PMK Workshop 3) – Certified Program	5	2,950	Dubai / UAE	18 Dec 2022 - 22 Dec 2022
640/2022	Projects Delay Analysis and Claims Preparation	5	2,950	Cairo / Egypt	18 Dec 2022 - 22 Dec 2022
641/2022	Raising Expenditure Efficiency- Certified Program	5	2,950	Doha / Qatar	18 Dec 2022 - 22 Dec 2022
ADDS148/2022	Troubled Projects - Rapid Assessment and Recovery - Certified Program	5	2,950	Dubai / UAE	18 Dec 2022 - 22 Dec 2022
ADDS142/2022	Contract Planning and Risk Management, Tendering and Selecting Contractors (ECCM Workshop 1) – Certificate Program	5	6,500	Amsterdam / Netherland	19 Dec 2022 - 23 Dec 2022
649/2022	Leadership Excellence for Strategic Results	12	8,500	Barcelona / Spain	19 Dec 2022 - 30 Dec 2022
651/2022	Managing Multiple Tasks, Priorities and Deadlines	5	2,950	Kuala Lumpur / Malaysia	19 Dec 2022 - 23 Dec 2022
652/2022	Operations and Maintenance Contracts – Management and Supervision	5	2,950	Kuala Lumpur / Malaysia	19 Dec 2022 - 23 Dec 2022
653/2022	Project Planning, Scheduling & Cost Control Professional - Preparing for PSP & PMI-SP® Certificates – Certified Program	5	2,950	Kuala Lumpur / Malaysia	19 Dec 2022 - 23 Dec 2022
650/2022	The Art and Practice of Leadership Development: A Master Class for Professionals	5	4,500	Barcelona / Spain	19 Dec 2022 - 23 Dec 2022
655/2022	Advanced ArcGIS Project Management	5	2,950	Cairo / Egypt	25 Dec 2022 - 29 Dec 2022
664/2022	Building Information Modeling BIM – Implementation and Techniques	5	2,950	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
ADDS129/2022	Business Intelligence - Concepts and Principles	5	3,200	Cairo / Egypt	25 Dec 2022 - 29 Dec 2022
658/2022	Certified Business Analysis Professional™ CBAP Preparation – Certified Program	5	2,950	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
659/2022	Claims and Counterclaims Preparation, Analysis, Assessment and Successful Settlement of Disputes (CMC Workshops 5, 6) – Certificate Program	5	2,950	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
654/2022	Creating Innovative and High-Performance Employees, Departments and Organizations	5	2,950	Bahrain	25 Dec 2022 - 29 Dec 2022
666/2022	Early Warning Signs & Risk Analysis	5	2,950	Sharm El-Sheikh / Egypt	25 Dec 2022 - 29 Dec 2022
660/2022	Innovative and Creative Leaders	5	2,950	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
663/2022	Integrated Program in Operation and Maintenance Management – Planning, Scheduling and TPM	5	2,950	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
661/2022	Managing Multiple Tasks, Priorities and Deadlines	5	2,950	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
656/2022	OSHA Safety Standards – Certified Program	5	2,950	Doha / Qatar	25 Dec 2022 - 29 Dec 2022
662/2022	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	2,950	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
665/2022	Project Budgeting, Cost Estimating, Control and Life Cycle Costing – Certified Program	5	2,950	Kuwait	25 Dec 2022 - 29 Dec 2022
657/2022	Project Feasibility Studies - Certified Program	5	2,950	Doha / Qatar	25 Dec 2022 - 29 Dec 2022
ADDS126	Project Management Office (PMO) – Setting Up and Management - Certified Program	5	3,200	Dubai / UAE	25 Dec 2022 - 29 Dec 2022
667/2022	Public-Private-Partnership (PPP) Investment Projects - Certified Program	5	2,950	Sharm El-Sheikh / Egypt	25 Dec 2022 - 29 Dec 2022
ADDS143/2022	Construction Contract Management & Dispute Resolution (CMC Workshop 1, 2, 3, 4) – Certificate Program	5	4,500	London / UK	26 Dec 2022 - 30 Dec 2022
670/2022	Leaders Performance Optimizations – Executive Program	5	2,950	Kuala Lumpur / Malaysia	26 Dec 2022 - 30 Dec 2022
ADDS145/2022	LEED Green Associate GA Exam Preparation - Green Building Techniques	5	5,500	London / UK	26 Dec 2022 - 30 Dec 2022
ADDS150/2022	Marketing Strategies and Planning	5	5,500	Barcelona / Spain	26 Dec 2022 - 30 Dec 2022
673/2022	Mastering Emotional Intelligence – Modern Management Methods	5	4,500	Paris / France	26 Dec 2022 - 30 Dec 2022
669/2022	Overcoming Barriers in Successful Management	5	2,950	Istanbul / Turkey	26 Dec 2022 - 30 Dec 2022
671/2022	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	2,950	Kuala Lumpur / Malaysia	26 Dec 2022 - 30 Dec 2022
672/2022	PROJACS Program on Negotiation and Achieving Goals	5	4,500	London / UK	26 Dec 2022 - 30 Dec 2022
668/2022	Strategic Planning, Negotiation Techniques and Leading Teamwork During Crisis	5	4,500	Barcelona / Spain	26 Dec 2022 - 30 Dec 2022