Projacs
an egis company
بروجاكس للتدريب والتطوير
Projacs Training and Development

Revitalizing Leadership and Management Skills, Strategies Implementation and Decision-Making

تفعيل المهارات القيادية والإدارية وتنفيذ الاستراتيجيات واتخاذ القرارات

25 – 29 November 2019

Istanbul / Turkey

A Member of:
PROJACS ACADEMY

ProjacsAcademy.com

Introduction

Leadership is "organizing a group of people to achieve a common goal". The leader may or may not have any formal authority. Studies of leadership have produced theories involving situational interaction, behavior, power, vision and values, and intelligence, among others. The course will be concentrated on all theses matters together with the management, decision making ,innovation which lead to a higher achievement.

Objectives

As a result of this course, attendees will be able to:

- Introduce the concept of leadership behaviors
- How to become an excellent leader and manager
- Decision making

Who Should Attend?

Staff whom they are going to be promoted for leadership and management positions and decision makers.

Course Outline

Day One

- Introduction to leadership
- The role of a team leader
- Definitions of leadership
- Leadership requirement
- Building an effective team
- How to build your best team
- Role of communication in a team

Day Two

- Team work
- Why team fails
- Strategic thinking
- Meaning of right decision
- Effective leadership
- How to be an effective team player
- Team work
- Vision and mission
- Leadership requirement

Day Three

- Innovation
- Building an Effective Team
- Extracting the best from a Team
- How to build Your Best Team
- Clarity of Roles in a Team

Day Four

- Preventing Fall Outs in a Team
- Team Building - Introduction
- Team Building Tips
- Values and principles
- Case studies

Day Five

- Tips to be a Good Team Member
- Excellent managers and leaders
- Team Building Games & Activities
- Team Building Barriers

Training Method

- Pre-assessment
- Live group instruction
- Use of real-world examples, case studies and exercises
- Interactive participation and discussion
- Power point presentation, LCD and flip chart
- Group activities and tests
- Each participant receives a TAB containing a copy of the presentation
- slides and handouts
- Post-assessment

Program Support

This program is supported by interactive discussions, role-play, case studies and highlight the techniques available to the participants.

Schedule

The course agenda will be as follows:

- Technical Session 08.30-10.00 am
- Coffee Break 10.00-10.15 am
- Technical Session 10.15-12.15 noon
- Coffee Break 12.15-12.45 pm
- Technical Session 12.45-02.30 pm
- Course Ends 02.30 pm

Course Fees*

- **2,950USD**
  **VAT is Excluded If Applicable*

مقدمة

ان القيادة هي "تنظم مجموعة من الناس لتحقيق هدف مشـــترك". قد يكون أو قد لا يكون للزعيم أية ســـلطة رسمية. وقد أسفرت الدراسات على القيادة عن النظريات التي تنطوي على التفاعل الموقفي ، و السلوك، والقوة، والرؤية والقيم، ، وغيرها و ســـوف تركز هذه الدورة كل من هذه الأطروحات جنبا إلى جنب مع الإدارة وصنع القرار، والابتكار الذي يؤدي إلى مستوى اعلى من الانجاز.

الاهداف

بعد الانتهاء من هذه الدورة سيتمكن المشاركين من التعرف على:

- إدخال مفهوم سلوكيات القيادة
- كيف تصبح قائدا ممتازا ومدير
- التعرف على كيفيه اتخاذ القرار

الحضور

الموظفين الذين هم على وشك الترقية للمناصب القيادية والإدارية وصناع القرار.