

> 25 – 29 October 2020 Dubai / United Arab Emirates

A Member of:

PROJACS ACADEMY









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#### Introduction

With the help of a number of hands-on team/individual exercises, role plays and a case study, this 5-day instructor-led ISO 27001 Lead Auditor Training Program enables participants to gain an in-depth and practical understanding of the ISO 27001:2013 audit requirements. There is particular focus on audit management and consistent report writing and the conduct of all key stages of a real life ISMS (Information Security Management System). Interactive discussions, videos, quizzes, refreshers and continuous assessment techniques are employed to ensure ongoing participant involvement and accelerated learning.

A certificate of successful completion of the course will be issued to those participants who complete the continuous assessment and written examination. Participants who do not qualify in the continuous assessment or the written examination will be given a certificate of attendance only.

#### **Objectives**

#### By the end of this course practitioners shall learn to:

- Explain the purpose of an Information Security Management System (ISMS) and explain the processes involved in establishing, implementing, operating and monitoring, reviewing and improving an ISMS as defined in ISO 27001, including the significance of these for ISMS auditors.
- Explain the purpose, content and interrelationship of ISO 27001, ISO/IEC 17799 and ISO 19011,
- ISO/IEC TR 13335 Parts 3 and 4 (GNITS), EA 7/03 and the legislative framework relevant to an ISMS.
- Explain the role of an auditor to plan, conduct report and follow up an ISMS audit in accordance with ISO 19011; the role of an auditor to plan, conduct, and follow up an ISMS audit in accordance with ISO 19011 and the guidance criteria contained in EA 7/03.
- Develop skills to interpret the requirements of ISO/IEC 27001 & EA 7/03 in the context of ISMS audit and undertake the role of an auditor to plan, conduct, report and follow up an ISMS audit in accordance with ISO 19011.





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## **Who Should Attend?**

- Internal auditors
- Auditors wanting to perform and lead an ISMS certification audits
- Members of an Information Security team
- Technical experts wanting to prepare for an Information Security audit function.





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#### **Course Outline**

## **Day 1:**

# Introduction to Information Security Management System (ISMS) concepts as required by ISO 27001

- Training course objectives and structure
- Standards and regulatory frameworks
- The ISO 27001 certification process
- Fundamental concepts and principles of information security
- Information security management system (ISMS)
- Detailed presentation of the clauses of ISO 27001

### **Day 2:**

#### Planning and initiating an ISO 27001 audit

#### Audit principles, preparation, and initiation of an audit

- Fundamental audit concepts and principles
- The impact of trends and technology in auditing
- Evidence-based auditing
- Risk-based auditing
- Initiation of the audit process
- Preparation of an ISO 27001 certification audit
- Stage 1 audit
- Documenting of an ISMS audit

#### **Day 3:**

#### Conducting an ISO 27001 audit

#### On-site audit activities

- Preparing for stage 2 audit
- Stage 2 audit
- Communication during the audit
- Audit procedures: observation, document review, interview, sampling techniques, technical verification, corroboration and evaluation
- Creating audit test plans





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### **Day 4:**

# Concluding and ensuring the follow-up of an ISO 27001 audit Closing the audit

- Drafting audit findings and nonconformity reports
- Audit documentation and quality review
- Closing of the audit
- Evaluation of action plans by the auditor
- Managing an internal audit program
- ISO 27001 surveillance audit and audit management program
- Closing of the training course

### **Day 5:**

**Certification Exam** 





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# Training Method

- Pre-assessment
- Live group instruction
- Use of real-world examples, case studies and exercises
- Interactive participation and discussion
- Power point presentation, LCD and flip chart
- Group activities and tests
- Each participant receives a binder containing a copy of the presentation
- slides and handouts
- Post-assessment

#### **Program Support**

This program is supported by interactive discussions, role-play, and case studies and highlight the techniques available to the participants.

#### Schedule

#### The course agenda will be as follows:

•	Technical Session	08.30-10.00 am
•	Coffee Break	10.00-10.15 am
•	<b>Technical Session</b>	10.15-12.15 noon
•	Coffee Break	12.15-12.45 pm
•	<b>Technical Session</b>	12.45-02.30 pm
•	Course Ends	02.30 pm

#### **Course Fees\***

#### • 3,250USD

\*VAT is Excluded If Applicable