



an eegis company

بروجاكس للتدريب والتطوير
Projacs Training and Development

ERP Workshop – Selection, Preparation and Implementation Strategy

ورشة عمل تنفيذ استراتيجيات تخطيط الموارد ERP

20 – 24 July 2020

Istanbul / Turkey

A Member of:



PROJACS ACADEMY



ProjacsAcademy.com



Introduction

This Workshop offers an extensive training on Enterprise Resource Planning selection and preparation. This workshop will enable the audience to understand the drivers behind the successful ERP selection criteria driven from the organizational business case, organizational infrastructure readiness and organizational human capital. The outcome from the course is to provide the trainees with the proper tools for ERP selection and preparation to make the right decision in order to have a successful ERP implementation.

Objectives

- Setting Goals and Best practices for ERP selection and preparation
- Vendor selection criteria
- Implementation Strategy that is on premise vs cloud
- Organizational readiness from technical and human capital
- Align the business strategy with ERP adoption that is ERP adoption should contribute to the overall business strategy
- How to write and effective RFP
- Understand what is required from the business in term of readiness for ERP implementation
- Training requirement before starting any ERP implementation
- Develop a sustainability model strategy after the ERP implementation
- Change management requirement for ERP implementation
- Super user training and train the trainer concepts

Who Should Attend?

The course for all leaders, managers and employees who have potentials to get promoted in all careers in both private or governmental organizations, and local or multinational enterprises.

Course Outline

All the deliverables and templates are driven from a real tangible projects that were delivered to different clients.

Day One

Introduction:

- Reasons for implementing ERP
- KPIs for measuring the success of ERP Implantation
- Budget Expectations
- ERP Implementation ROI Calculation
- Deliverables

Day Two

Requirements

- ERP Requirements Planning and best practices. MoSCoW
- ERP Selection Criteria and Tools:
 - Functional Selection
 - Technology Selection
 - Vendor Viability
- Licenses Planning and Negotiate with vendors
 - ERP deployment options:
- On premise
- SaaS: private and public
 - Deliverables

Day Three

Implementation Preparation:

- Organization and People Readiness
- Technology Readiness
- Process Readiness
- ERP Adaptation
- Change Management
- Capacity Building
- Fine tune selection tools
- Revise preliminary scope
- Revise Budgetary Estimates
- Deliverables

Day Four

Tendering Process:

- RFP Preparation
- Vender Evaluation and Negotiations
- Deliverables

Day Five

ERP Task Force:

- Implementing with aplomb
- Steering Committee
- Tendering Committee
- Manage and Forming PMO
- Implementation Teams o Super Users

Business Users

Technical support team

- Train the staff
- Build a strategy for an ERP sustainability model
- Deliverables

Training Method

- Pre-assessment
- Live group instruction
- Use of real-world examples, case studies and exercises
- Interactive participation and discussion
- Power point presentation, LCD and flip chart
- Group activities and tests
- Each participant receives a binder containing a copy of the presentation slides and handouts
- Post-assessment

Program Support

This program is supported by interactive discussions, role-play, case studies and highlight the techniques available to the participants.

Schedule

The course agenda will be as follows:

- | | |
|---------------------|------------------|
| • Technical Session | 08.30-10.00 am |
| • Coffee Break | 10.00-10.15 am |
| • Technical Session | 10.15-12.15 noon |
| • Coffee Break | 12.15-12.45 pm |
| • Technical Session | 12.45-02.30 pm |
| • Course Ends | 02.30 pm |

Course Fees*

- **2,950USD**
**VAT is Excluded If Applicable*

مقدمة

سوف تقدم هذه الدورة تدريب مكثف على كيفية اختيار و تخطيط موارد المؤسسات. هذه الدورة ستمكن الجمهور على من الدوافع وراء معايير اختيار تخطيط موارد المؤسسات الناجحة والاستعداد التنظيمي البنية التحتية ورأس المال البشري التنظيمي. نتائج من الدورة هو تزويد المتدربين بالأدوات المناسبة لاختيار ERP وتمهيدا لاتخاذ القرار الصحيح من أجل أن يكون تنفيذ تخطيط موارد المؤسسات الناجحة.

الاهداف

- تحديد الأهداف وأفضل الممارسات لاختيار وإعداد ERP
- معايير اختيار البائع
- الاستعداد التنظيمي من العاصمة التقني والبشري
- محاذاة استراتيجية العمل مع اعتماد تخطيط موارد المؤسسات التي تسهم في اعتماد ERP مع الاستراتيجية العامة لقطاع الأعمال
- كيفية كتابة PRF
- فهم ما هو مطلوب من الأعمال في فترة الاستعداد لتنفيذ تخطيط موارد المؤسسات
- متطلبات التدريب قبل البدء في تنفيذ تخطيط موارد المؤسسات
- وضع استراتيجية نموذج الاستدامة بعد تنفيذ تخطيط موارد المؤسسات
- متطلبات إدارة التغيير لتنفيذ تخطيط موارد المؤسسات

الحضور

هذا البرنامج موجه الي جميع المديرين والقادة والموظفين الذين لديهم امكانات للحصول على ترقية في جميع المهن في كل من المنظمات الخاصة أو الحكومية، والشركات المحلية أو المتعددة الجنسيات.