



an  egis company

بروجاكس للتدريب والتطوير
Projacs Training and Development

Project Management Fundamentals

ONLINE COURSE

Certified by:



A Member of:



PROJACS ACADEMY



ProjacsAcademy.com



Introduction

In today's dynamic and demanding markets, organizations that want to lead and achieve growth that far exceeds what their competition is planning for as well as what they have been used to in the past, can't afford to be just a good organization, but rather a Great Organization.

Great Organizations need to adopt aggressive, well-balanced and coordinated strategies to achieve their desired vision. Those strategies need to identify attainable and measurable goals, for which the organization can assure that their strategies will be deployed as planned. Modern Project Management is the most appropriate way that enables the organizations to successfully achieve its goals.

What this means? Organizations who want to become Great Organizations need to shift their strategy from "Running the Business" to "Growing the Business". This would require those organizations to initiate, strategically align, prioritize, plan and successfully deliver hundreds of projects to achieve their desired vision. Those will include strategy, operational, new-product, new-services and capital investment projects. Projects that will require individuals from the different functional divisions to be set accountable for delivering their scope as well as manage resources, labor and non-labor, collaborate with other team members, and communicate with external and internal stakeholders.

Project Management is a discipline that helps to promote the environment of disciplined people, disciplined thoughts, and disciplined actions. This will provide the organization with the energy to achieve their ultimate strategic goals and eventually their desired vision.

Who Should Attend?

Capital Market Authority Staff

Course Outlines

Day One:

Framework of Project Management

- Introduction
- Project Definition and Life Cycle
- Project Stakeholders
- Project Management Processes
- Balancing the Project's Triple Constraints
- Roles and Responsibilities of Project Management Group

Project Management Initiation Process Group

- Identify Project Stakeholders
- Develop Project Charter

Day Two:

The Project Management Planning Process Group

- Project scope planning, definition and WBS
- Developing the project detailed schedule
- Resource loading and leveling
- Cost Estimating and Budgeting
- Quality Plan
- Communications Plan
- Organization structure, Responsibility Matrix and Staff Plan
- Risk Planning, Risk Identification, Qualitative Analysis, Quantitative Analysis and Risk Response Plan
- Procurement Management Plan
- Project Management Plan (PMP)

Day Three:

Project Management Execution Process Group

- Direct and Manage Project Execution
- Quality Assurance,
- Staff Acquisition Activities,
- Team Development,
- Request Seller Response,
- Select Seller
- Information Distribution, Performance Measurement

Project Management Monitoring & Controlling Process Group

- Deliverables Acceptance and Scope Control
- Quality Control
- Contract Administration
- Manage Team
- Manage Stakeholders
- Schedule Control
- Earned Value Management and Cost Control
- Performance Reporting
- Risk Response and Control
- PMP Execution and Control, Integrated Change Control

Project Management Closing Process Group

- Administrative closure
- Contract closeout

Training Method

- Live group instruction through the online platform.
- Use of real-world examples, case studies and exercises.
- Interactive participation and discussion.
- Powerpoint presentation, and online activities.
- Self-assessment tests and group think exercises.
- Mini-individual presentation and sharing feedback.

Duration

Three-Day Program

Schedule

Daily Schedule*:

- Session 1 12:00PM - 01:00PM
- Break 01:00PM - 01:15PM
- Session 2 01:15PM - 02:15PM
- Break 02:15PM - 02:30PM
- Session 3 02:30PM - 03:30PM
- Q & A 03:30PM - 04:00PM

** Course agenda can be adjusted according to client's preference*

Course Fees*

- **700 USD**
**VAT is Excluded If Applicable*